

SPECIFICATIONS

FOR

PREFERRED SUPPLIER STATUS

TENDER NO.: 14/2021

APPLICATIONS CLOSE: 4pm FRIDAY 4TH June 2021

**Table of Contents**

[1. Introduction 1](#_Toc332982789)

[2. Local Preference 1](#_Toc332982790)

[3. Preferred Supplier Status 1](#_Toc332982791)

[4. Nature of Tenders Contract 1](#_Toc332982792)

[5. Information Required 2](#_Toc332982793)

[6. Suppliers Validity Period 2](#_Toc332982794)

[7. Annexures 2](#_Toc332982795)

[8. Conditions of Offer 2](#_Toc332982796)

[9. Non-Exclusivity of Supply 2](#_Toc332982797)

[10. Goods and Services Tax (GST) 3](#_Toc332982798)

[11. Councils Representative 3](#_Toc332982799)

[12. Delivery Locations 3](#_Toc332982800)

[13. Branding 3](#_Toc332982801)

[14. Lodgement of Tenders 3](#_Toc332982802)

[15. Selection Criteria 4](#_Toc332982803)

[16. Estimated Quantities 4](#_Toc332982804)

[17. Compliance with Standards 4](#_Toc332982805)

[18. Guarantee to Supply 4](#_Toc332982806)

[19. Statement of Business Ethics 5](#_Toc332982807)

[Annexure - A 7](#_Toc332982810)

[Annexure - B 8](#_Toc332982811)

[Annexure - C 19](#_Toc332982812)

# TORRES SHIRE COUNCIL CONTRACT SPECIFICATION

## Introduction

Torres Shire Council wishes to establish a Preferred Supplier Listing for the majority of regularly purchased products and services for the period 1 July 2021 to 30 June 2023. Offers for extended periods of up to two x 1 Years service provision may be considered by Council at its absolute discretion.

The range of products and services in this contract includes items listed in schedules 1 to 6 covering, cleaning products, hardware supplies, water fittings and general plumbing supplies, trades services, professional and technical services and other products / services.

## Local Preference

Council strongly supports those suppliers who reside within the Shire and is prepared to give due consideration where supply is offered, quality is commensurate with other suppliers and price is realistic after delivery is accounted for.

Council has a scaled local preference policy for the purchase of goods and services.

## Preferred Supplier Status

Council is developing a preferred supplier status list of suppliers who can supply Council with regularly purchased products and services for the period 1 July 2021 to 30 June 2023. The documentation information required includes business hours, location and range of goods and services readily available in stock and the goods and services available for ordering from regular suppliers in larger quantities.

The preferred supplier status list will provide Council with an easy access point of contact when purchasing from businesses and will be used for the purchase of non-standing offer agreement supplies.

## Nature of Tenders Contract

This is a schedule of rates contract and as such Council reserves the right to accept all or any part of any quotation without prejudice. Tenders submitted on the basis of acceptance of the entire schedule will be treated as non-conforming.

The schedule of rates contract is not subject to rise and fall. Council, may at it’s discretion, elect to accept a tendered rate for a particular product or service that is subject to variation.

Tendered rates are to be inclusive of freight costs to Thursday Island.

The Supplier shall set out in the schedule of rates, the rates at which the business is prepared to provide each product during the contract period.

Accepted rates tendered shall apply for the period 1 July 2021 to 30 June 2023. All rates are to be in Australian dollars and inclusive of GST.

This contract is invited on a preferred supplier basis, and all firms accepted will be accepted as preferred suppliers to Council.

## Information Required

One copy of the tender submission is required and must contain the following information as a minimum:

* Completed and signed form of tender
* Completed schedule or schedules
* Other supporting documentation to assist in evaluation of tenders if required (for example price list, catalogue).
* Confirmation of average delivery timeframe to Torres Strait.

Failure to provide completed documents and supporting information may render your tender non-conforming.

## Suppliers Validity Period

All tenders submitted shall remain valid for a period of sixty (60) days after the close of tenders, unless accepted by Council earlier.

Once a tender has been accepted, by letter of acceptance from Council, the rates provided in the tender remains valid up to 30 June 2023. Offers for extended periods of up to two x 1 years service provision may be considered by Council at which time new rates may be negotiated by agreement between the parties. If new rates cannot be negotiated to the satisfaction of Council, Council reserves the right to call for tenders.

## Annexures

The following annexures are deemed to form part of this specification:

1. Form of Tender
2. Schedules

* 1 Cleaning Products
* 2 Hardware Supplies
* 3 Water Fittings and General Plumbing Supplies
* 4 Trade Services
* 5 Professional and Technical Services
* 6 Other products

1. Sample of tax invoice

## Conditions of Offer

Council is not bound to accept the lowest or any tender, nor are they responsible for, or pay for expenses, damages or losses which may be incurred by, any Supplier in the preparation of this tender.

By submitting a tender, the Supplier recognises and unconditionally agrees to the terms and conditions outlined in this document.

## Non-Exclusivity of Supply

The Contract shall not confer on the Supplier an exclusive right to supply all goods required by the Council within the commodity ranges listed therein and the Council shall have the right to obtain such goods from other sources of supply in the event that the Supplier is unable to supply goods of an acceptable standard within a time or at a set price which is satisfactory to the Council.

## Goods and Services Tax (GST)

The prices tendered on the schedule of rates should include the following pricing per unit:

* Price inclusive Goods and Services Tax (GST)

The successful Supplier will be required to comply with all legislation in relation to GST. No additional payments will be made for the cost of administrative work associated with GST. All invoices shall clearly and separately identify GST component of any claim.

## Councils Representative

The Councils representative for this contract will be the Director Corporate & Community Services. Enquiries regarding the tender documents can be directed to the council representative on telephone 07 4069 1336.

## Delivery Locations

Delivery may be required to various locations within the Council.

The delivery locations will be nominated at the time of purchase.

Items may be collected from the Supplier’s premises. These items should not be released unless the supplier receives a purchase order in exchange.

Council does not accept liability for materials supplied without an official purchase order.

## Branding

Where a schedule specifies brand or trademark products, the price provided will be for the brand specified in the schedule. Where the brands are not specified on the schedules, Tenderers are to provide pricing on brands that they consider a suitable quality.

## Lodgement of Tenders

Tenders shall be lodged in accordance with this Clause, to be received no later than the date and time stated in the ‘Advertisement of Tender’.

Tenders may be lodged either by posting or hand delivery in a sealed envelope marked with the quotation number and addressed to:

|  |  |
| --- | --- |
| Site Address | Postal Address |
| Chief Executive Officer  Torres Shire Council  68 Douglas Street  THURSDAY ISLAND QLD 4876 | Chief Executive Officer  Torres Shire Council  PO Box 171  THURSDAY ISLAND QLD 4876 |

All tender documents received before the advertised tender closure times will be lodged in the tender box unopened. Tender documents received after the advertised date and time are to be deemed late tenders and depending on the circumstances relating to late lodgement may be rendered invalid.

Torres Shire Council reserves the right to consider any tender if Council determines in its absolute discretion that it is for the benefit of Torres Shire Council to do so.

Verbal tenders will not be considered. Tenders can also be lodged at Council’s e-Tendering portal at the following web address - <https://portal.tenderlink.com/torres>.

## Selection Criteria

Suppliers are advised that the tenders will be assessed according to the staged selection process and selection criteria set out below:

Stage one – the provision of the minimum information required

Stage two – submissions meeting all the requirements of the minimum information will be evaluated on the following attributes in the following order of priority.

* 1. Value for money;
  2. Unit price;
  3. Delivery / turnaround times
  4. Product range, availability and quality – relevance to Council’s requirements
  5. Compliance with Council’s Purchasing Policy and Local Preference Policy;

Suppliers are required to submit such information as is necessary to enable the Council to assess their ability to carry out the services.

At its sole discretion Council reserves the right to alter the evaluation criteria based on information obtained during the tender process.

## Estimated Quantities

Council makes no representations regarding the minimum quantity of products or services that may be purchased during the period 1 July 2021 to 30 June 2023.

## Compliance with Standards

All services and materials supplied shall be in accordance and compliance with any relevant published Australian Standards and Workplace Heath and Safety legislation.

## Guarantee to Supply

Suppliers shall demonstrate an ability to supply all items accepted under these quotations on an as required basis.

Where products are not available at the time of ordering, a required delivery date will be specified in accordance with Council’s Procurement Policy.

Where the contractor fails to supply as required, Council reserves the right to purchase from alternative sources.

Continued failure to supply will result in cancellation of the preferred supplier status.

## Statement of Business Ethics

Torres Shire Council’s principles of business ethics establish obligations and standards of behaviour for contractors, suppliers and Council officers, in the conduct of the supply of a good or service to Council.

Our principles of business ethics are:

* 1. Torres Shire Council staff involved in the contracting process should ensure that they are not placed in a position that could leave him/her open to suspicion that he/she is being influenced in the discharge of their duties by other than public considerations.
  2. Staff shall be scrupulously careful in all relations with tenderers and contractors, their agents or employees. Staff will not either directly or indirectly solicit or accept any present or remuneration from anyone who could benefit by influencing them.
  3. All persons/companies must conduct the procurement process with honesty and fairness.
  4. Council staff will ensure that all prospective contractors and suppliers are afforded equal opportunity to tender/quote for all goods and services
  5. Contractors or suppliers are not to canvass Councillors or Council staff in respect to gaining an advantage over other contractors or suppliers for the supply of a good or services to Council. Canvassing in any form will automatically preclude a person/company from a tender.
  6. Contractors or suppliers are not permitted to undertake any collusion in order to influence the tender process.
  7. Council staff must not by virtue of their position accept or acquire for a personal advantage any gift, gratuities or hospitality except that which is permitted under Council’s Code of Conduct or in accordance with the Local Government Act 2009. Council staff are not permitted to approach a contractor or supplier to pay a gift or benefit for receipt of advice.
  8. All parties must conform to all legislative obligations including those required by Trade Practices and Consumer Affairs laws.
  9. Council must not engage in any practice, which gives one party an improper advantage over another.
  10. Officers must try and ensure that parties submitting tenders have not engaged in practices such as collusion on tenders, inflation of prices to compensate unsuccessful tenderers hidden commissions or any other such secret arrangements.
  11. All contractors, sub-contractors, consultants and suppliers shall be prepared to attest to their probity in relation to issues concerning collusive practices and conflict of interest.
  12. Conditions of tendering must be the same for each tenderer on any particular project.
  13. Tender documents must specify the Council's requirements clearly and indicate the criteria for evaluation.
  14. The confidentiality of all information provided in the course of tendering must be preserved.
  15. Any person(s) with a conflict of interest must declare that interest as soon as that person(s) know of the conflict of interest.
  16. In order to protect the commercial interests of all persons, there shall be no disclosure of confidential or proprietary information unless specifically approved. Council staff are only permitted to disclose information in the course of official Council business.

Dalassa Yorkston

## CHIEF EXECUTIVE OFFICER

## 14 May 2021Annexure - A

**Form of Tender**

I/We of

Registered Business Name or Trading Name: (Please include a brief description of your business and the products/services you provide).

|  |  |
| --- | --- |
| **Postal Address:** | **Contact Details** |
|  | **Phone:** |
| **Fax:** |
| **Mobile:** |
| **E-mail:** |

In making this submission I/We agree to all the terms and conditions outlined in the tender document and offer to carry out the requirements of the Contract for the prices submitted in the schedule of rates.

|  |  |  |
| --- | --- | --- |
| **Work Cover Insurance Details** | **Public Risk Indemnity**  **($20,000,000 minimum required)** | **Business Numbers** |
| **Policy Number:** | **Organisation:** | **Australian Business Number (ABN):** |
| **Policy Number:** |
| **Expiry Date:** | **Amount Insured:** | **Australian Company Number (ACN):** |
| **Expiry Date:** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Applicant:** | |  | **Name of Witness:** | |
| **Name :** |  | **Name :** |  |
| **Signature** |  | **Signature** |  |
| **Position in firm:** |  |  |  |
| **Date:** |  | **Date:** |  |

## 

## Annexure – B

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Cleaning Supplies - Schedule 1** | | | | | |
|  |  |  |  |  |  |
| All enquiries regarding this schedule should be directed to | | | | | |
| Councils Procurement Coordinator, Cathryn Luffman on 07 4069 1336 | | | | | |
|  |  |  |  |  |  |
| **Description** | **Unit** | **Est. Qty** | **Price (GST Inclusive)** | | |
| CONTRACTOR WIPES 45M ROLL | Each | 40 |  | | |
| GLEN 20 – 175ML | Each | 48 |  | | |
| GLOVES – DISPOSABLE NITRILE POWDER FREE | Each | 600 |  | | |
| 200 x 100 PER BOX |
| PINE O CLEAN 1.25LT | Each | 12 |  | | |
| HAND WASHING LIQUID 20LTR | Each | 12 |  | | |
| SPRAY N WIPE 750ML MULTI PURPOSE | Each | 48 |  | | |
| WINDEX 750ML | Each | 24 |  | | |
| EUCALYPTUS CLEANER 20LTR | Each | 24 |  | | |
| TRUCK WASH 20LTR | Each | 24 |  | | |
| DISH WASHING LIQUID 20LTR | Each | 12 |  | | |
| **GARBAGE BAGS** |  |  |  | | |
| (320x320) x 900 x 50 UM - 500 BAGS PER ROLL | Each | 40 |  | | |
| SLIMLINE TOWELS- LIVI (20 x 200 SHEETS) | Ctn | 40 |  | | |
| PAPER TOWEL 180mm x 90M | Ctn | 36 |  | | |
| 400 Sheet 2PLY TOILET ROLLS – Packet 48 | Each | 64 |  | | |
| CLEANSER HAND 20KG WITH GRIT | Each | 24 |  | | |
| HAND SANITISER – Carton 6 500ML PUMP | Ctn | 6 |  | | |
| Where possible bulk orders will be placed for all items supplied to Councils Stores | | | | | |
| Individual item costs have been requested to enable tender comparisons | | | | | |
| Tenders are to be inclusive of freight charges to Thursday Island | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
| **Hardware Supplies - Schedule 2** | | | | |
|  |  |  |  |  |
| All enquiries regarding this schedule should be directed to | | | | |
| Councils Procurement Coordinator, Cathryn Luffman on 07 4069 1336 | | | | |
|  |  |  |  |  |
| **Description** | **Unit** | **Est. Qty** | **Price (GST Inclusive)** | |
|  |  |  |  | |
| 12MM TAP ADAPTOR NYLEX | Each | 20 |  | |
| 18MM TAP ADAPTOR NYLEX | Each | 10 |  | |
| 12MM CLICK ON HOSE CONNECTOR | Each | 10 |  | |
| 18MM CLICK ON HOSE CONNECTOR | Each | 10 |  | |
| AUTO KOLONE 100ML | Each | 50 |  | |
| COLD GALV 400G SPRAY PACK | Each | 24 |  | |
| PACKING TAPE 50MM | Each | 20 |  | |
| DUCT TAPE | Each | 120 |  | |
| WD40 SPRAY PACK | Each | 48 |  | |
| BLACK SPRAY ENAMEL 250G | Each | 36 |  | |
| WHITE SPRAY ENAMEL 250G | Each | 36 |  | |
| ROOF AND GUTTER SEALANT 300G | Each | 36 |  | |
| ARMOR-ALL SPRAY PACK 250ML | Each | 60 |  | |
| SEAL 'N FLEX WHITE | Each | 36 |  | |
| 100MM GRINDING DISC METAL | Each | 20 |  | |
| 100MM CUTTING DISC METAL | Each | 70 |  | |
| 178X6.8X22MM GRINDING DISC MET | Each | 20 |  | |
| CUTTING DISC 230X2.5X25 META | Each | 20 |  | |
| 230X2.5X22.2 CUT/DISC METAL | Each | 20 |  | |
| 125X6.8X22MM METAL GRINDING DI | Each | 20 |  | |
| 127X2.5X22.2 METAL CUTTING DIS | Each | 20 |  | |
| 0415-7904 HOSE CLAMP 20MM | Each | 20 |  | |
| 0415-8204 HOSE CLAMO 32MM | Each | 20 |  | |
| 0415-8505 HOSE CLAMP | Each | 20 |  | |
| 0415-8709 HOSE CLAMP | Each | 20 |  | |
| 360MM BASS YARD BROOM | Each | 12 |  | |
| 300MM POLY BACKED PVC BROOM | Each | 12 |  | |
| 1500MM X 25MM BROOM HANDLE | Each | 12 |  | |
| 1350MM X 22MM BROOM HANDLE | Each | 12 |  | |
| ROUND MOUTH SHOVEL L/HANDLE | Each | 8 |  | |
| SQUARE MOUTH SHOVEL L/HANDLE | Each | 8 |  | |
| 1800 X 30MM CROW BAR ROUND | Each | 3 |  | |
| 4 ROW WIRE BRUSH STEEL | Each | 10 |  | |
| SINGLE WING SCRUB BRUSH | Each | 10 |  | |
| POST HOLE SHOVEL L/HANDLE | Each | 8 |  | |
| COPPER TUBING 1/2" (OD) | Each | 20 |  | |
| SPOT MARKING WHITE 350G | Each | 300 |  | |
| SPOT MARKER RED 350G | Each | 36 |  | |
| SPOT MARKER YELLOW 350G | Each | 36 |  | |
| FLAGGING TAPE | Each | 20 |  | |
| DISTILLED WATER 4LT | Each | 30 |  | |
| ROLLS 1.57MM X 60M TIE WIRE | Each | 30 |  | |
| ROPE-SISAL 12MM | Each | 125 |  | |
| 50MM TYPE 17 TIMBER ROOF SCREWS | Each | 1000 |  | |
| 50MM TEK H/H NEO | Each | 1000 |  | |
| 14-10X25 GAL TEK SCREWS | Each | 1000 |  | |
| 65MM X 14-10-65 TIMBER SCREWS | Each | 1000 |  | |
| GFB NO4 50MM SCREW BIT | Each | 10 |  | |
| GFB NO36 150MM SCREW BIT | Each | 10 |  | |
| GFB NO9 65MM D/E SCREW BIT | Each | 10 |  | |
| GFB NO28 NUT SETTER HEX BIT | Each | 10 |  | |
| ¼” HEX NUTSETTER 3/8” X 65MM | Each | 10 |  | |
| GFB NO27 NUT SETTER HEX BIT | Each | 6 |  | |
| GFB NO30 69MM NUT SETTER | Each | 6 |  | |
| STEEL DRILL BIT SET 19 PCE METRIC P&N | Each | 12 |  | |
| 25MM PAINT BRUSH | Each | 10 |  | |
| 50MM PAINT BRUSH | Each | 8 |  | |
| 75MM PAINT BRUSH | Each | 8 |  | |
| MASPRO CLIPS | Each | 6 |  | |
| MASPRO PLIERS | Each | 4 |  | |
| STANLEY KNIVES FAT MAX | Each | 12 |  | |
| WRENCH 250MM ADJ | Each | 6 |  | |
| 250MM FENCE PLIERS | Each | 6 |  | |
| BLADE TRIM KNIFE | Each | 10 |  | |
| 8MTR TAPE MEASURE | Each | 20 |  | |
| CAULKING GUN | Each | 6 |  | |
| B/LAYERS LINE 100 | Each | 20 |  | |
| 25LT PLASTIC JERRY CAN FUEL | Each | 18 |  | |
| 10LT PLASTIC JERRY CAN FUEL | Each | 6 |  | |
| 7.5 LT COLEMAN COOLER JUG | Each | 50 |  | |
| 8-10-25 CSK RIB HEAD SCREWS | Each | 1000 |  | |
| 8-10-32 CSK RIB HEAD SCREWS | Each | 1000 |  | |
| 8-10-35 CSK RIB HEAD SCREWS | Each | 1000 |  | |
| 8-10-40 CSK RIB HEAD SCREWS | Each | 1000 |  | |
| 8-10-45 CSK RIB HEAD SCREWS | Each | 1000 |  | |
| 8-10-50 CSK RIB HEAD SCREWS | Each | 1000 |  | |
| 8-15-20 TYPE 17 C/SUNK SCREWS | Each | 1000 |  | |
| 8-15-25 TYPE 17 C/SUNK SCREWS | Each | 1000 |  | |
| 10-12-30 TYPE17 C/SUNK SCREWS | Each | 1000 |  | |
| 10-12-40 TYPE17 C/SUNK SCREWS | Each | 1000 |  | |
| 10-12-50 TYPE17 C/SUNK SCREWS | Each | 1000 |  | |
| VISQUEEN 50Mx4Mx200UM | Each | 6 |  | |
| DENSE SODA ASH 20KG | Each | 1008 |  | |
| RAPID SET CEMENT | Each | 1008 |  | |
| BAGGED CEMENT BUILDERS | Each | 1008 |  | |
| Where possible bulk orders will be placed for all items supplied to Councils Stores | | | | |
| Individual item costs have been requested to enable tender comparisons | | | | |
| Tenders are to be inclusive of freight charges to Thursday Island | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | | | |
| **Water Fittings and General Plumbing Supplies - Schedule 3** | | | | | |
|  |  |  |  |  |  |
| All enquiries regarding this schedule should be directed to | | | | | |
| Councils Procurement Coordinator, Cathryn Luffman on 07 4069 1336 | | | | | |
| **Description** | **Unit** | **Est. Qty** | **Price (GST Inclusive)** | | |
|  |  |  |  | | |
| 20MM HOSE COCK BRASS MI | Each | 40 |  | | |
| 1/2" HOSE COCKS BRASS MI | Each | 40 |  | | |
| 20MM F/F STOP COCK BRASS | Each | 20 |  | | |
| 25MM F/F G /VALVE TESTED | Each | 6 |  | | |
| 32MM F/F G/VALVE TESTED | Each | 6 |  | | |
| 50MM F/F G/VALVE TESTED | Each | 6 |  | | |
| 25MM BRASS NIPPLES | Each | 50 |  | | |
| 20MM BRASS NIPPLE | Each | 100 |  | | |
| 40MM BRASS NIPPLES | Each | 20 |  | | |
| 50MM BRASS SOCKET | Each | 10 |  | | |
| 1" X 1 ¼ RED BUSH | Each | 10 |  | | |
| 25 X 20MM RED BUSH BRASS | Each | 50 |  | | |
| 20 X 15M BRASS BUSH | Each | 50 |  | | |
| PVC CLEANING FLUID 500ML | Each | 24 |  | | |
| SOLVENT CEMENT 250ml GREEN | Each | 24 |  | | |
| THREAD TAPE PINK | Each | 400 |  | | |
| 25MM CAT7 COUPLING CL 18 | Each | 10 |  | | |
| 25MM PVC TEE | Each | 12 |  | | |
| 20MM PVC SOCKET | Each | 20 |  | | |
| 20MM MI X 20MM PVC JOINERS | Each | 20 |  | | |
| 1/2 “ PVC TEES | Each | 20 |  | | |
| 15MM X 20MM PVC BUSH | Each | 20 |  | | |
| 20MM PVC TEE | Each | 12 |  | | |
| 20MM FI X 20MM PVC JOINERS | Each | 20 |  | | |
| 25MM PVC TO 20MM MI V/ADAPTOR | Each | 20 |  | | |
| ½ “ INIONS PVC | Each | 20 |  | | |
| 15MM MI TO PVC JOINER | Each | 20 |  | | |
| 20MM PVC CAP | Each | 12 |  | | |
| 20MM FI TO PVC JOINER | Each | 20 |  | | |
| 20MM CAT22 BARREL UNION CL18 | Each | 6 |  | | |
| 20MM X 25MM PVC RED BUSH | Each | 12 |  | | |
| 25MM FI TO PVC JOINERS | Each | 20 |  | | |
| 25MMX15MM PVC TEE FI | Each | 20 |  | | |
| 15MM FI TO PVC ELBOW 90 | Each | 20 |  | | |
| 15MM FI TO PVC JOINERS | Each | 20 |  | | |
| TOILET SEAT WHITE PLASTIC | Each | 6 |  | | |
| 25MM PVC CAP | Each | 10 |  | | |
| ½ “ SOCKETS PVC | Each | 10 |  | | |
| 1/2" ELBOWS PVC | Each | 20 |  | | |
| 1” X ¾ “ RED SOCKETS PVC | Each | 12 |  | | |
| 20MM FI X 20MM PVC ELBOWS | Each | 12 |  | | |
| 20MM PVC ELBOW CL12 | Each | 40 |  | | |
| 25MM CAT13 90D ELBOW CL18 | Each | 20 |  | | |
| 25MM FI TO PVC ELBOW | Each | 12 |  | | |
| 25MM X 20MM PVC TEES FI | Each | 10 |  | | |
| 20MM FI X 20MM C COMP UNIONS | Each | 30 |  | | |
| 20MM MI TO C COMP UNIONS BRASS | Each | 30 |  | | |
| 1” STOPCOCKS BRASS | Each | 6 |  | | |
| 1 1/2" WASTE TRAPS PVC | Each | 4 |  | | |
| 2" WASTE TRAPS PVC | Each | 4 |  | | |
| 50MM BRASS NIPPLE | Each | 12 |  | | |
| 100MM X 20MM TAPPING BAND BRONZE | Each | 40 |  | | |
| 50MM X 90 ELBOW S.W.V. | Each | 12 |  | | |
| 50MM X 45 ELBOW S.W.V. | Each | 6 |  | | |
| 50MM SOCKET S.W.V. | Each | 12 |  | | |
| 50MM PIPE S.W.V. | Each | 12 |  | | |
| 100MM SEWER PIPE | Each | 6 |  | | |
| 90MMX90D STORMWATER BEND | Each | 6 |  | | |
| 90MMX45D STORMWATER BEND | Each | 10 |  | | |
| 250MM PVC GIBAULT JOINT | Each | 2 |  | | |
| 300MM PVC GIBAULT JOINT | Each | 2 |  | | |
| 90MM PVC STORMWATER PIPE | Each | 8 |  | | |
| 12MM JUMPER VALVES | Each | 100 |  | | |
| 3/4 JUMPER VALVES | Each | 50 |  | | |
| CAROMA CISTERN DUAL FLUSH | Each | 6 |  | | |
| 1/2" HARD DRAWN COPPER TUBE 6M | Each | 12 |  | | |
| 20MM CXC UNIONS | Each | 30 |  | | |
| 15MM CXC UNIONS | Each | 50 |  | | |
| 20MM COPPER COMPRESSION TE | Each | 20 |  | | |
| 15MM C COMP TEE BRASS | Each | 20 |  | | |
| 15MM MI X 15 C UNION | Each | 50 |  | | |
| 15MM C TO FI COMP JOINER BRASS | Each | 50 |  | | |
| 20MM C COMP ELBOW BRASS | Each | 20 |  | | |
| 15MM C TO C COMP ELBOWS BRASS | Each | 20 |  | | |
| 20MM X 6M COPPER PIPE | Each | 12 |  | | |
| 40MM X 25MM BRASS RED BUSH | Each | 10 |  |  |  |
| 50MMX40MM BRASS RED BUSH THREAD | Each | 10 |  |  |  |
| 15MM BRASS NIPPLE | Each | 50 |  |  |  |
| 15MM FI ELBOWS BRASS | Each | 10 |  | | |
| 20MM FI ELBOWS BRASS | Each | 20 |  | | |
| FLUIDMASTER FLOAT VALVE CISTERN | Each | 6 |  | | |
| 25MM POLY JOINER B/LINE | Each | 200 |  | | |
| 25MM POLY TEE B/LINE | Each | 50 |  | | |
| 25MM POLY ELBOW B/LINE | Each | 50 |  | | |
| 25MM POLY TO MI B/LINE ADAPTOR | Each | 20 |  | | |
| 25MM POLY TO FI B/LINE ADAPTOR | Each | 40 |  | | |
| 50MM POLY JOINERS BLUELINE | Each | 10 |  | | |
| 50MM POLY ELBOW 90D BLUELINE | Each | 10 |  | | |
| 50MM POLY TEE BLUELINE | Each | 10 |  | | |
| 50MM POLY X FI TEE BLUELINE | Each | 10 |  | | |
| 50MM POLY X FI POLY ELBOW B/L | Each | 10 |  | | |
| 25MM PVC PIPE CL12 | Length | 20 |  | | |
| 32MM PVC PIPE CL12 | Length | 10 |  | | |
| 32MM PVC SOCKET | Length | 10 |  | | |
| 32MM PVC TEES | Each | 6 |  | | |
| 32MM MI to PVC JOINERS | Each | 6 |  | | |
| 32MM PVC ELBOW | Each | 6 |  | | |
| 32MM FAUCET SOCKET | Each | 6 |  | | |
| 32MM FAUCET ELBOW | Each | 6 |  | | |
| 32MM PVC UNIONS | Each | 6 |  | | |
| 32MM PVC CAPS | Each | 6 |  | | |
| ¾” PVC PIPE | Length | 20 |  | | |
| ½” PVC PIPE | Length | 10 |  | | |
| 50MM POLY X FI POLY JOINER | Each | 6 |  | | |
| 50MM POLY X MI POLY JOINER | Each | 6 |  | | |
| 010338 100MM CAP THRD ACC | Each | 6 |  | | |
| 010375 100MM CPL DWV EXP F&F | Each | 6 |  | | |
| 010302 100MM CPL DWV SLIP R/R | Each | 10 |  | | |
| 010061 100MM BLT TRAP SCREWS | Each | 6 |  | | |
| 010303 150MM CPL DWV SLIP | Each | 6 |  | | |
| 010001 40MMX6M DWV PIPE | Each | 10 |  | | |
| 010089 40MMX45D DWV BEND F/F | Each | 10 |  | | |
| 40MMX85D DWV BEND OLN F/F PVC | Each | 10 |  | | |
| 010669 100X65 TPR LEVEL INVERT | Each | 10 |  | | |
| 010668 100X20 TPR LEVEL INVERT | Each | 10 |  | | |
| 010655 50X40 TPR LEVEL INVERT | Each | 4 |  | | |
| 010681 50X40 RED DWV SOCKET | Each | 10 |  | | |
| 012929 100MM COLLAR FINISHING | Each | 10 |  | | |
| 012933 125MM GRATE POPUP SHRT | Each | 10 |  | | |
| 012939 125MM GRATE DT SHORT | Each | 10 |  | | |
| 40MM PVC PIPE CL12 | Length | 10 |  | | |
| 010831 50MM COWL DWV VENT | Each | 6 |  | | |
| 010798 50MM VALVE DWV FLAP | Each | 6 |  | | |
| 010814 50MM APRON WTHR DWV | Each | 4 |  | | |
| 021610 0-70MM ROOFTITES GR | Each | 4 |  | | |
| 010349 100MM CAP PUSH-ON DWV | Each | 10 |  | | |
| 027320 BRKT FIXING 0060 ABEY | Each | 20 |  | | |
| 026482 50MM CLIP HEAD 0002 ABY | Each | 20 |  | | |
| 010725 100MM COLLAR ADJ M/ | Each | 2 |  | | |
| 039056 8MM X 450MM FLEX/HOSE | Each | 10 |  | | |
| 025021 50 C/P FLR GRATE BR | Each | 4 |  | | |
| 010112 100X45D F/F BEND DWV PL | Each | 10 |  | | |
| 010113 100X60D F/F BEND DW | Each | 6 |  | | |
| 010114 100X85D F/F BEND DW | Each | 6 |  | | |
| 013213 100MM TRAP ADJ UST DWV | Each | 10 |  | | |
| 010501 100X45D JUNCTION SNG | Each | 10 |  | | |
| 010624 100X45D JUNCTION R/ | Each | 6 |  | | |
| 010622 100X45D JUNCTION L/ | Each | 6 |  | | |
| 010502 100X85D JUNCTION PLN | Each | 10 |  | | |
| 010577 JUNCTION 4 WAY RISER | Each | 10 |  | | |
| 017010 15MM BALL VALVE F/F BRASS TESTED | Each | 12 |  | | |
| 017011 20MM BALL VALVE F/F BRASS TESTED | Each | 50 |  | | |
| 017012 25MM BALL VALVE F/F BRASS TESTED | Each | 50 |  | | |
| 039133 MINI CICTERN COCK CP | Each | 6 |  | | |
| 025421 BASIN MIXER CAROMA | Each | 4 |  | | |
| 025425 SINK MIXER CAROMA | Each | 4 |  | | |
| 014197 25PX20FI ADAPTOR POLY | Each | 100 |  | | |
| 011321 90X45D JUNCTION S/WATER | Each | 10 |  | | |
| 65MM S/STEEL PAN SCREWS | Each | 50 |  | | |
| PAN SCREW GUARDS | Each | 50 |  | | |
| 25MM POLY TO 20MI B/L JOINER | Each | 100 |  | | |
| 25 X 20 MM BRASS BUSH THREADED | Each | 50 |  | | |
| 100MM F& F SOCKET DWV | Each | 10 |  | | |
| 100X90CM REDUSER DWV | Each | 10 |  | | |
| Where possible bulk orders will be placed for all items supplied to Councils Stores | | | | | |
| Individual item costs have been requested to enable tender comparisons | | | | | |
| Tenders are to be inclusive of freight charges to Thursday Island | | | | | |

|  |  |  |
| --- | --- | --- |
| **Trade Services - Schedule 4** | | |
| **Type of Service**  **(eg Plumbing, Electrical, Building, Mechanical, Air Conditioning, Landscaping, Yard maintenance, Glazing, Tiling, Painting)** | **Area of Expertise** | **Hourly/Daily Rate**  **GST Inclusive** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## 

|  |  |  |
| --- | --- | --- |
| **Professional and Technical Services - Schedule 5** | | |
| **Type of Service**  **(eg Legal, Planning, Aviation, Engineering, Travel, Accommodation)** | **Area of Expertise** | **Hourly/Daily Rate**  **GST Inclusive** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | | | |
| **Other Products - Schedule 6** | | | | | |
|  |  |  |  |  |  |
| All enquiries regarding this schedule should be directed to | | | | | |
| Councils Procurement Coordinator, Cathryn Luffman on 07 4069 1336 | | | | | |
| **Description** | **Unit** | **Est. Qty** | **Price (GST Inclusive)** | | |
|  |  |  |  |  |  |
| CATERING (Morning Tea, Lunch, Afternoon Tea) |  |  |  |  |  |
| KIOSK SUPPLIES (Drinks, Snacks, Ice Cream) |  |  |  |  |  |
| LIBRARY REOURCES (Books, Periodicals) |  |  |  |  |  |
| OFFICE& HOUSEHOLD FURNITURE AND EFFECTS |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Where possible bulk orders will be placed for all items supplied to Councils Stores | | | | | |
| Individual item costs have been requested to enable tender comparisons | | | | | |
| Tenders are to be inclusive of freight charges to Thursday Island | | | | | |

## Annexure - C

**SAMPLE TAX INVOICE**

[Your ABN]

**Tax Invoice**

|  |  |
| --- | --- |
|  | **DATE: May 16, 2021**  **INVOICE #** |

|  |  |
| --- | --- |
| **Bill To:**  Accounts Payable  Torres Shire Council  ABN: 34 108 162 398  PO Box 171  Thursday Island Q 4876 | **For:**  Purchase Order no: \_ \_ \_ \_/ \_ \_ \_ \_ / \_ \_ \_ \_ |

|  |  |  |  |
| --- | --- | --- | --- |
| **DESCRIPTION** | **RATE** | **QUANTITY** | **AMOUNT** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **GST** |  |
|  |  | **TOTAL** |  |

Your Trading Terms